



Application for Optional Practical Training (OPT) STEM 24 Month Extension

The application must be submitted to OISS no later than 60 days prior to the end of your current Post-Completion OPT. The STEM OPT application must be received by USCIS before the expiration of the current OPT period. However, you can submit an application to USCIS as early as 90 days prior to the end of the current OPT period.

To be eligible for OPT 24 Month Extension

The F-1 student must:

- Be on a period of standard Post-Completion OPT
- Hold a degree in a field of study (indicated on the I-20) which qualifies as STEM eligible according to the official STEM Designated Degree Program List
- Have a job offer from an employer enrolled in E-Verify
- Demonstrate the job is directly related to your current STEM degree
- Prepare and sign the Training Plan (Form I-983)
- Apply before your current Post-Completion period of OPT expires

The employer must:

- Be enrolled in E-Verify
- Have a Federal Employer Identification Number
- Agree to a the terms of STEM OPT by completing their sections of the Training Plan (Form I-983)

To apply:

1. Submit the following documents to OISS via intlwork@lamar.edu:
 - 24-month OPT Extension Application
 - Form I-983 (Training Plan for STEM OPT Students)
2. Please allow 7 business days to process. You will receive an email when your document has been processed.
3. Select a shipping option via <https://study.eshipglobal.com/>, or you may pick up in person, or authorize a friend to collect.
4. When you receive your documents, instructions will be included regarding information on what further documents are required to send to the USCIS and what mailing address to use based on your location. **Please refer to these instructions for submitting to USCIS.**
5. Sign your new I-20 and mail all required documents to the USCIS within 60 days of the recommendation. Within 2 - 3 weeks, USCIS will send you a receipt notice (Form I-797). This is proof that USCIS has received your application.

May 12, 2017

F-1 Optional Practical Training STEM Extension Request Form

I. STUDENT INFORMATION

APPLICATION FOR - 24 MONTHS 7 MONTHS

1. LU ID: 2. Current EAD Expiration Date(mm/dd/yyyy): / /
3. Last Name (**CAPITAL**): 3. First Name:
4. Date of birth (mm/dd/yy): / / 5. SEVIS Number:
6. Address: 7. Apt: 8. City: 9. State/Zip: /
10. Telephone: 11. Email:

II. EMPLOYMENT INFORMATION

12. Employer Name: 13. EIN #: -
14. Student Job Title:
15. Employer's Address:
16. City: 17. State: 18. Zip:

III. STATEMENT OF UNDERSTANDING

I understand that I must fulfil three reporting requirement listed below while participating in OPT 24/7 Month Stem Extension:

- **General Reporting:** Any changes in the student's legal name, address, employer, or employment status within 10 days of the change.
- **Validation Reporting:** A 6-, 12-, 18-month validation report to the DSO that confirms the student's name, address, employer name and address, and employment status are correct.
- **Self-Evaluations:** Self-evaluations are submitted at the end of any employment and at the 12 and 24 month marks from the start date of the STEM extension.

I understand that my employer must notify a DSO within 48 hours should my employment be terminated. My employer must send an email to intlwork@lamar.edu with the subject "Employment Termination" and provide the student's name, date employment began and ended and the employer name.

I understand that I may not accrue more than 150 days of unemployment, during the full OPT period of 36 months, comprised of both the initial 12 months and the 24 month extension.

Student's Signature:

Date:

Phone number:
